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| **POLICY TITLE:** | **Tornado Safety Policy** - CP20 |
| **APPLIES TO:** | All Clinical Staff at Caregiver Grove Behavioral Health |
| **EFFECTIVE DATE:** | December 1, 2018 |
| **ANNUAL**  **REVIEW DATE:** | January 1 (each calendar year)  Reviewed: July 1, 2019  Updated: November 1, 2019  Updated: January 21, 2024  Reviewed: July 31, 2024 |
| **PURPOSE:** | The purpose of Caregiver Grove Behavioral Health’s Tornado Safety policy is to ensure the safety of Caregiver Grove Behavioral Health personnel, individuals served, and visitors. |
| **DEFINITION:** | Caregiver Grove Behavioral Health’s Tornado Safety is the policy and process used to maintain a safe environment in the event of a tornado. |
| **POLICY** | Caregiver Grove Behavioral Health’s Operations Department will oversee and maintain a safe environment for employees and individuals served. All employees must be familiar with the safety guidelines in this policy and basic tornado safety information. All employees will be trained by the Operations Department during the orientation period and have on-going training based on regulatory requirements (OAC 5122-26-12) and to ensure safety and compliance.  Tornadoes typically occur in late spring and early summer. Ohio’s peak tornado season is April through July. Tornadoes usually last less than two minutes and have been described to sound like a train, a nearby jet engine, a constant rumble of air, or a waterfall.    **Tornado Watches** are issued by the National Weather Service and indicate that conditions reflect the possibility of a tornado.    **Tornado Warnings** are issued by the National Weather Service and indicates that a tornado has been sighted in the area.    **Procedure**   1. When a tornado watch is issued, the Operations Department staff will promptly notify all staff members and reiterate the procedures associated with a tornado warning.      1. Upon receiving a tornado warning, the Operations Department will alert all staff members and individuals present in the building. Everyone is to remain indoors and directed to move away from windows, if possible.      1. These safety protocols are to be followed until the tornado warning is officially lifted by the National Weather Service.      1. Tornado drills are conducted twice a year to ensure staff readiness for emergencies. These drills are unannounced and take place during regular business hours.      1. The Operations Department maintains documentation of these drills and their effectiveness. The data is reviewed by the Quality Improvement Committee to ensure quality assurance. |
| **APPLICABLE STANDARDS:** | OAC 5122-26-12  CARF 1.H.1.; 1.H.2.; 1.H.5. |
| **EXCEPTIONS:** |  |
| **APPROVERS:** | Chass Rice | Vice President, Business Strategy & Administration  Juenethia Fisher | Chief Financial Officer (CFO) |